



TINA YIRKA
GRAPHIC DESIGNER

CONTACT DETAILS

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EMPLOYMENT HISTORY

November 2021- Present

Graphic Designer at Union Square Advertising

- ▶ Design print collateral (menus, brochures, banners, posters, etc.) and social media posts for restaurants and other businesses throughout Long Island
- ▶ Communicate between clients for final result on projects
- ▶ Coordinate with printers when final proofs are ready for print production

December 2019 - Present

Waitress at Grand Lux Cafe

- ▶ Handle phone calls and place orders
- ▶ Work in a fast past environment
- ▶ Organize orders and pay attention to detail

May 2018- December 2019

Part-Time Designer at Digho Arts

- ▶ Created invitations, social media graphics, and print collateral for local businesses
- ▶ Assisted with scheduling content for social platforms

TECHNICAL SKILLS

Adobe Creative Suite
Microsoft Office

PROFESSIONAL SKILLS

Efficient and clear communicator
Excellent time management
Project management
Team player who can also work well independently

EDUCATION

SUNY Farmingdale
December 2020
B. Tech Visual Communications

Nassau Community College
December 2017
A.A.S. Comm Art-Digital Tech